

# CAREERS AND NEXT STEPS

In order to help prepare you for your future, below is some information on how you can access help with your career decisions and some hints and tips for your next steps!

- **Careers support and advice** is available from Mr Green our trust careers advisor and by email and or phone, on request. Get in touch by emailing: [dgreen@ossett.accordmat.org](mailto:dgreen@ossett.accordmat.org)
- **Need help researching your career choices?** - why not visit the national Careers Services Website at [www.nationalcareers.service.gov.uk/](http://www.nationalcareers.service.gov.uk/) and research the 1000's of job profiles and all the options available Post 16. There is also useful hints on tips on interviews for college and jobs.
- **Still thinking about your options??** You can still apply to Accord Sixth Form College, on the Wakefield Prospectus at [www.wakefieldprospectus.co.uk](http://www.wakefieldprospectus.co.uk) or by visiting the college website at [www.accordsixth.co.uk](http://www.accordsixth.co.uk) You can also find out about all the courses on offer and the entry requirements. Interviews are still taking place remotely. If you want any more information.
- **Apprenticeships** - To research and apply for apprenticeships visit [www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship) Unfortunately they are hard to find, at present, due to the current circumstance, so it's worthwhile having a back plan! Make sure you have a place at sixth form or college, just in case. You can apply direct, on individual institutions websites.



## OTHER PLACES TO HELP YOU LOOK FOR APPRENTICESHIPS

- Join the Connexions Wakefield Digital Facebook page - vacancies are added daily or contact them on 01924 371579 or online at [www.connexionswakefield.co.uk](http://www.connexionswakefield.co.uk)
- Wakefield apprenticeship hub provides support to people to find apprenticeships and remove barriers to engagement. Contact the Employment Hub:  
Email: [employmenthub@wakefield.gov.uk](mailto:employmenthub@wakefield.gov.uk)  
Telephone: 01924 302057

# Apply Now For 2020 Entry

Considering your options, Post-16?  
Fancy A-Levels, BTECs, or even a mix of both?

Visit [www.accordsixth.co.uk](http://www.accordsixth.co.uk) and apply for 2020 entry!



Accord  
Sixth Form  
College

*Join us!*

01924 232860

[enquiries@accordsixth.co.uk](mailto:enquiries@accordsixth.co.uk)

[www.accordsixth.co.uk](http://www.accordsixth.co.uk)

   @AccordSixth

## CV AND COVER LETTER TEMPLATES/EXAMPLES

If you're looking for an apprenticeship or a future part time job it is likely you will need a CV, please see link below for examples and templates.

[www.reed.co.uk/career-advice/school-leaver-cv-template/](http://www.reed.co.uk/career-advice/school-leaver-cv-template/)

## GOING TO COLLEGE OR SIXTH FORM?

Start preparing now by read up on the subject(s) you plan to study. Many of the colleges/sixth forms have prepared activities and further learning in your chosen area, just visit their websites for further details. For those coming to Accord Sixth Form – look out for our 'bridging the gap' resources in June to help you make a confident transition from GCSE to your chosen A levels.

**DON'T FORGET TO ACCEPT YOUR PLACE AT COLLEGE, EITHER THROUGH THE WAKEFIELD PROSPECTUS OR BY CONTACTING THEM DIRECTLY!**

## COLLEGE OR SIXTH FORM

- Research the awarding bodies for the courses you are going to study online and read the course specifications, to prepare you for what the course will included.
- Get prepared, find out what resources you will need, for college/sixth form eg pens/books/specific equipment.
- Plan your journey, how are you going to get there, bus times etc/costs.

## APPRENTICESHIPS

- Research the job your going to be doing on the national career service website [www.nationalcareers.service.gov.uk/](http://www.nationalcareers.service.gov.uk/)
- Read the job specification/profile so you know what the tasks you might be asked to do.
- Find out where you will be doing your qualifications eg college or training provider.
- Make sure your start times and where and who you are meeting on your first day.
- Plan your journey, how are you going to get there, bus times etc/costs.

# THE FOOTBALL EDUCATION PROGRAMME

at Accord Sixth Form College



Accord  
Sixth Form  
College