

Storrs Hill Road, Ossett,  
West Yorkshire  
WF5 0DG

September 2021

Dear Parent/Carer

01924 232820  
enquiries@ossett.acordmat.org  
www.ossettacademy.co.uk

**Bicycle Pass**

**Principal:** Mrs Samantha Broome

Your child has requested a **Bicycle Pass** in order to cycle to and from the academy. The issue of a pass is conditional on your agreement to the rules which are listed below. These have been developed over a number of years in order to protect our pupils and promote the safe and sensible use of bicycles.

Pupils are not permitted to bring bicycles to the academy unless they have been issued with a pass. Passes will be revoked if the following rules are not adhered to:

- At all times while riding the bicycle pupils must wear an approved bicycle safety helmet.
- At all times cyclists must obey the Law, the Highway Code and normal road safety rules, treating other road users and pedestrians with consideration both on and off the academy site.
- Bicycles must be road worthy to a legal standard and may be confiscated if found to be defective. Basic safety checks will take place in the academy. Parents/carers must then arrange for collection at the end of the school day.
- Bicycles must NOT be ridden on academy grounds, and students MUST dismount at the road entrance.
- Pupils must provide a strong secure bicycle lock to be used while the bicycle is on the academy site. A secure area has been provided however the academy can take no responsibility for the loss or damage to bicycles either on or off the academy premises.

These rules apply to all pupils who wish to use a bicycle to travel to and from the academy and encompass the whole journey. If you and your child agree to adhere to these rules, please sign and return the attached form.

Yours sincerely,



Sam Gibbs  
Vice Principal

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**Bicycle Pass 2021-22**

Pupil Name: \_\_\_\_\_ Form: \_\_\_\_\_

Home Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Description of the bicycle: \_\_\_\_\_ Frame \_\_\_\_\_

Number: \_\_\_\_\_

My child's bicycle has working brakes  [ ]      My child's bicycle has working lights  [ ]  
 My child will wear a bicycle helmet  [ ]      My child will lock the bicycle when on site  [ ]  
 I agree for my child to use a bicycle to travel to and from the academy and agree that they will follow the stated academy rules and regulations and follow the Highway Code at all times.

Signed: \_\_\_\_\_ (Parent/Carer)      Date: \_\_\_\_\_

**Please return the completed slip to Reception.**